

BOLSOVER DISTRICT COUNCIL

SCRUTINY PROJECT MANAGEMENT

SCRUTINY REVIEW SCOPE

<u>NAME OF COMMITTEE:</u>	<u>SCRUTINY OFFICER:</u> Claire Millington
SUBJECT TO BE REVIEWED	
MEMBERSHIP	Cllrs;
DIRECTOR	
REASON(S) FOR THE REVIEW	
IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS	CORPORATE PLAN AIM – PRIORITY –
TERMS OF REFERENCE	•
AIMS AND OBJECTIVES OF REVIEW	<i>Aim:</i> <i>Objectives:</i>
KEY ISSUES	

TIMESCALE	ESTIMATED	REVISED	ACTUAL
Commencement			
Interim Report/ Recommendations			
Finish			
Report			

METHOD(S) OF REVIEW:	
IMPLICATIONS: (legislative, regulatory, etc)	
DOCUMENTARY EVIDENCE: (Internal/External)	
STAKEHOLDERS	RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW
CONSULTATION/ RESEARCH:	
SITE VISITS	
<u>SCRUTINY REVIEW OUTCOMES</u>	
CONCLUSIONS:	
RECOMMENDATIONS:	

DRAFT REPORT SENT TO DIRECTOR & ANY RELEVANT OFFICERS FOR COMMENT:	
DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:	
SIGNED OFF BY COMMITTEE/CHAIR:	
SIGNED OFF BY SCRUTINY MANAGEMENT BOARD:	
REVIEW OF PROCESS/COMMENTS:	
EXECUTIVE CONSIDERED:	
OUTCOME:	
FOLLOW UP:	
DATE:	